

**BOARD OF COUNTY COMMISSIONER'S  
AGENDA FOR THE REGULAR SCHEDULED MEETING OF**

**MONDAY, OCTOBER 28, 2013  
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING  
201 SOUTH JONES, SUITE 200  
NORMAN, OKLAHOMA 73069**

**Prayer and Pledge of Allegiance**

**A. Meeting called to order.**

**B. Quorum call.**

**C. Approve, Amend, or Modify the Minutes:** of the Regular Meeting of October 21, 2013.

**D. Bid Opening:** Accept, Award and/or Reject the following (State Law requires bids to be opened in house meeting of the Board of County Commissioners.)

1. **BID# - SHE-1634** – One-Year Non-Encumbered Contract for Inmate Clothing and Sandals for Cleveland County Detention Center. The bid term will be from November 7, 2013 through November 6, 2014.

**E. Old Business:** Discussion, Consideration and/or Action regarding the following:

1. **BID# - COM-1633** – One-Year (1) Non-Encumbered Contract with the option to renew up to two (2) consecutive years for the Rental /Cleaning of new 100% Cotton and new Polyester/Cotton blend Uniforms, Coveralls and Overalls.

**F. Items of Business: Discussion, Consideration and/or Action regarding the following:**

1. **Contract** between The Board of County Commissioners on behalf of the Cleveland County Sheriff's Office and the Department of Corrections, Community Sentencing Division on behalf of the Cleveland County Community Sentencing System Planning Council to provide secure housing for those ordered incarcerated for the period October 18, 2013 through June 30, 2014 to include an option to renew for up to four (4) additional one year periods.
2. **Resolution** to Waive the Cleveland County Flood Plain Permit Fees for the May 2013 Tornado Victims through June 30, 2014.
3. **Resolution** to Authorize the Application for Financial Assistance from the Rural Economic Action Plan Fund (Reap Grant) on behalf of Cleveland County District #2

for Installation of 800 Mhz Repeater, Voter Sites and Antenna’s in the amount of \$30,000 for the Little Axe Fire Protection District.

4. **Appointment** of Executive Director of the Cleveland County Fairgrounds.
5. **Temporary Easement** for removal of sand.
6. **Contract** between Cleveland County Health Department and Kathryn Humphrey to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$10.00 per hour for coordination services and \$0.565 per mile as per the State Travel Reimbursement Act not to exceed \$5,713.00. The contract is to be effective October 28, 2013 through June 30, 2014.
7. **Contract** between Cleveland County Health Department and Rebekah Maurer to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$10.00 per hour for coordination services and \$0.565 per mile as per the State Travel Reimbursement Act not to exceed \$5,713.00. This contract is to be effective October 28, 2013 through June 30, 2014.
8. **Lease Agreement** between Pitney Bowes and Cleveland County Health Department to upgrade postage meter and scale in the Moore office. Lease will include the following; DM225 Digital Meter System Factory Certified; IntelliLink Interface/PSD for DM225; Accounting Software; 5 pound Integrated Weighing; Integrated Weighing Platform and; IntelliLink subscription at the rate of \$91.80 per month to be billed quarterly at \$275.40.
9. **Approval** of the Inventory Equipment list for Cleveland County District #1 as the official list to be filed with the Cleveland County Clerk.
10. **Approval** of the Inventory Equipment list for Cleveland County District #2 as the official list to be filed with the Cleveland County Clerk.
11. **Approval** of the Inventory Equipment list for Cleveland County District #3 as the official list to be filed with the Cleveland County Clerk.
12. **Resolution** to Dispose of Equipment #F222-102 Surge and Battery Back-Up. This item belongs to the Cleveland County Clerk and is to be declared surplus and junked.
13. **Resolution** to Dispose of Equipment #F211-6 Sony Transcriber and #F202-41 Sharp Calculator, the items belong to the Cleveland County Clerk and is to be declared surplus and held for sale in the next auction.
14. **Service Maintenance Agreement** between the Cleveland County Clerk’s Office and Sooner Copy Machines, Inc. for maintenance on one (1) Sharp-MXM283 2501918y-ID#4600 and one (1) Sharp MXM283 251900y-ID#4601. Customer agrees to pay \$.005 per black/white output for the period July 30, 2013 through June 30, 2014.

**15. Disposing of the following Stocks:**

- a. Shares of Pizza Inn
- b. Shares of Prudential
- c. Shares of Met Life
- d. Shares of Diagnostic Health Services, Inc.

**16. Resolution** for Disposing of the following equipment and furniture from the Judge’s/Court Clerk’s Office to be declared surplus and junked. The State Computer equipment to be declared surplus and traded:

- JCP264 WASP Barcode Laser Scanner with stand SN/21072 (traded)
- JCP340 DC 7600 PC SN/2UA6260CR0 (traded)
- L218-216 Laptop HP SN/CNU7362MRJ (traded)
- L218-238 Printer HP SN/VNBC99702L (traded)
- L105-34 Desk (junked)
- L105-30 Executive Desk (junked)
- L102-71 Lazy Boy Chair (junked)
- L102-72 Lazy Boy Chair (junked)
- L281-254 Compute HP SN/MXL1400CJX (traded)

**17. Approval** of the 2014 Holiday Schedule for Cleveland County.

**18. Approve the following Cash Fund Appropriations:**

a.	Co. Assessor’s Revolving Fund	\$	358.25
b.	Bridge Capital Improvement Fund	\$	19.52
c.	Cleveland County Justice Center	\$	169,030.05
d.	Co. Bridge and Road Improvement Fund	\$	51,118.69
e.	Co. Clerk’s Lien Fee Fund	\$	4,327.60
f.	Co. Clerk’s Preservation Fee Fund	\$	28,180.00
g.	County Health Fund	\$	8,942.00
h.	Court Clerk Revolving Fund	\$	9,717.12
i.	DA Incarceration Costs Fund	\$	442.06
j.	Drug Court Revolving Fund Adult	\$	537.52
k.	Co. Fair Board Fund	\$	13,446.00
l.	Highway Unrestricted Fund	\$	644,553.28
m.	S.T.O.P. Violence Against Women Grant Fund	\$	2,706.00
n.	Sales Tax Fund	\$	731,098.18
o.	Sheriff Courthouse Security Service Fee Fund	\$	3,538.01
p.	Co. Sheriff Commissary Fund	\$	45,837.74
q.	Co Sheriff Revolving Fund	\$	217,402.00
r.	Co. Sheriff Service Fee Fund	\$	66,878.72
s.	Co. Sheriff Jail Fund	\$	7,708.66
t.	Co. Treasurer Certification Fee Fund	\$	5,355.00

**19. Approval of the following Blanket Purchase Orders** submitted for the following Departments:

**District #1:**

14-2383	T2A	Fleet Pride	\$	2,000.00
14-2384	T2A	UniFirst	\$	4,000.00
14-2453	T2A	Don’s Mobil Lock Shop	\$	500.00
14-2454	T2A	Palace Auto Supply	\$	3,500.00

**District #2:**

14-2456	T2A	Industrial Specialties	\$	1,000.00
14-2457	T2A	Bruckner’s Truck Sales	\$	2,000.00
14-2458	T2A	Delco Diesel Service	\$	1,000.00
14-2459	T2A	Perfection Equip. Co.	\$	1,500.00
14-2460	T2A	Hydradyne Hydraulics	\$	1,500.00
14-2461	T2A	Inland Truck Parts Co.	\$	3,500.00
14-2462	T2A	Home Depot Credit	\$	750.00
14-2463	T2A	Splash Sales	\$	3,000.00

**District #3:**

14-2414	T2A	KSM Exchange	\$	2,500.00
14-2451	T2A	Dub Ross Co.	\$	1,500.00

**Building Maintenance:**

14-2444	SM2	Filtration Services Group	\$	1,000.00
14-2445	SM2	Lock Supply Co.	\$	500.00

**Fair Board:**

14-2405	FF2	UniFirst	\$	500.00
14-2406	FF2	Waters Electric	\$	1,500.00

**Health Dept:**

14-2449	MD2	Rebekah L. Maurer	\$	5,713.00
14-2450	MD2	Kathryn M. Humphrey	\$	5,713.00
14-2452	MD2	McKesson Medical Surgical	\$	15,000.00

**20. Approval of the Certificate of Requesting Officers** on Blanket Purchase Order Numbers:

**FY 13/14**

**General:**

14-1243-SF2                      14-1965-B2A

**Highway:**

14-0227-T2A                      14-0262-T2A                      14-0267-T2A                      14-0269-T2A  
 14-0272-T2A                      14-0751-T2A

**Sheriff Service Fee:**  
14-1130-CFB2

**Fair Board:**  
14-0127-FF2

**21. Review, Audit, and Approve Purchase Orders** for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

**FY 13/14**

a.	General Fund	\$	285,627.34
b.	Highway Fund	\$	10,363.32
c.	Health Fund	\$	1,467.76
d.	Sheriff Commissary Fund	\$	720.00
e.	Sheriff Revolving Fund	\$	11,745.96
f.	Treasurer Certification Fee Fund	\$	465.48
g.	First Choice Recovery	\$	200.00
h.	County Clerk Preservation Fee Fund	\$	13,999.30
i.	Fair Board Fund	\$	1,534.97

**FY 12/13**

a.	Sheriff Service Fee Fund	\$	52.24
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**G. New Business:**

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

**H. Commissioner’s Discussions regarding County Business:**

1. Road Districts
2. General County issues or business

**I. Public Comment:**

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify item they wish to speak about.)

**J. Adjourn.**

10-24-13 16:04 RCVD

Date & Time Posted: \_\_\_\_\_

County Clerk

*Jammy Belinson*  
 By *Joan McKiddy*  
 Deputy